**MICRO/EMR REVIEW/DATA MINING REPORT REVIEW**

* UPDATE (AS NEEDED) ALERTS FOR RESISTANT ORGANISMS OR ISOLATION

**GET ORGANIZED FOR ROUNDS**

**ROUND AND INTERACT WITH FRONTLINE STAFF**

* OBSERVE AND DOCUMENT EX. HAND HYGIENE, PPE USAGE, ISOLATION SIGNS
* DISCUSS DEVICES THAT CAN BE REMOVED EX. CENTRAL LINES, FOLEY CATHETERS
* ADDRESS CLEANLINESS ISSUES
* ADDRESS EQUIPMENT ISSUES – CLEANING, RECOGNIZING CLEAN VS. DIRTY, ISOLATION SUPPLIES
* DISCUSS HAI EVENTS WITH CAREGIVERS TO ANALYZE OUTLIERS

**UPDATE DOCUMENTATION OF HAIs, SSIs**

* LINE LISTS OR ELECTRONIC REPORTS
* COMMUNICATIONS WITH DEPARTMENT MANAGERS

**PREPARE FOR MEETINGS**

* AGENDAS
* MINUTES
* MATERIALS
* ALERTS

**SOLVE PROBLEMS**

* EXPOSURES TO COMMUNICABLE DISEASES
* COHORTING PATIENTS
* REPORTS TO DEPARTMENT OF HEALTH

**SCHEDULE PERIODIC VISITS TO SEE OTHER DEPARTMENTS**

* O.R., CENTRAL SERVICE, HOUSEKEEPING IN CLINICAL AREAS

**REVISE POLICIES AND PROCEDURES**

* DISTRIBUTE/REVIEW WITH OTHER DISCIPLINES

**PROVIDE EDUCATION –** INTERVENTIONAL AND PLANNED

**Other Duties as assigned**